

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

**PAUL MURPHY**  
Business Administrator/Board Secretary

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
WORKSHOP MEETING**

In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Workshop Meeting,  
August 15, 2022

The meeting will be held in the  
Municipal Building  
5 Brophy Lane  
Woodland Park, NJ  
At 7:00 PM

Formal action may be taken.

**PAUL MURPHY  
BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

**THE WOODLAND PARK BOARD OF EDUCATION**  
**WORKSHOP MEETING**  
**AUGUST 15, 2022**

MONDAY, 7:00 P.M. MUNICIPAL BUILDING  
5 BROPHY LANE  
WOODLAND PARK, NJ 07424

- Agenda:
1. Opening of Meeting
  2. Pledge of Allegiance
  3. Roll Call
  4. Public Hearing
  5. New Business – Action Taken
  6. New Business – No Action Taken
  7. Committee Reports
  8. Old Business
  9. Public Hearing
  10. Adjournment

**Mission**

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21<sup>st</sup> century and our global society.

**Vision**

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

**WOODLAND PARK BOARD OF EDUCATION**  
**WORKSHOP MEETING**  
**AUGUST 15, 2022**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News.

**FLAG SALUTE**

**ROLL CALL**

Members Present -

Members Absent –

Also Present -

**PUBLIC HEARING- AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**REGULAR AGENDA**

**PERSONNEL:**

**223-26 - ACCEPTANCE OF RESIGNATION – L. BARRETO**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Lisa Barreto, Principal at Charles Olbon, effective September 23, 2022 or sooner if a replacement is found.

Roll Call:

**223-27 - ACCEPTANCE OF RESIGNATION – T. CERAGNO**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Tara Ceragno, pre-k lunch aide, effective immediately.

Roll Call:

**223-28 - APPOINTMENT OF HIRE – LUNCH AIDE – C. BARKSDALE**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment Cassandra Barksdale, as a lunch aide at CO, for the 2022-2023 school year, \$18/hr, 2 hrs. per day, not to exceed 10 hrs. per week.

Roll Call:

**223-29 - RESCIND APPOINTMENT – C. VARGAS**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Ciara Vargas, pre-k lunch aide, previously approved at the 7/25/22 meeting.  
Roll Call:

**223-30 - RESCIND APPOINTMENT – D. BONES**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Deborah Bones, pre-k lunch aide, previously approved at the 7/25/22 meeting.  
Roll Call:

**223-31 - RESCIND APPOINTMENT – M. GUTIERREZ**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Mireya Gutierrez, as a special education teacher, previously approved at the 7/25/22 meeting.  
Roll Call:

**223-32 - CONTRACT APPROVAL 2022-2023 – M. GUTIERREZ**

Motion by \_\_\_\_ Seconded by \_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Mireya Gutierrez, Director of Early Childhood Education, for the 2022-2023 school year, @ \$118,000, prorated. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto. Effective 8/29/22.  
Roll Call:

**223-33 - APPOINTMENT OF HIRE – MATERNITY LEAVE REPLACEMENT – A. CUNTRERA**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Alyssa Cuntrera, as a maternity leave replacement teacher for pre-k, for the 2022-2023 school year, at \$150 per diem, no benefits.  
Roll Call:

**223-34 -APPOINTMENT OF HIRE –CHARLES OLBON PRINCIPAL – D. NUSSBAUM**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Debra Ann Nussbaum, as Principal of Charles Olbon, \$105,000/yr., prorated, as per current WPPSA agreement. Effective October 17, 2022 or sooner if early release of contract.  
Roll Call:

**223-35 - APPOINTMENT OF HIRE –ECC PRINCIPAL/ELA SUPERVISOR – S. SOCHA**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Suzanne Socha, as Principal of the Early Childhood Center/ELA Supervisor, \$105,000/yr., prorated, as per current WPPSA agreement. Effective September 15, 2022 or sooner if early release of contract.  
Roll Call:

**FINANCE:****223-36 -SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of June 2022. "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of June 30, 2022 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

**223-37 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of June 2022.

<b><u>Account #</u></b>	<b><u>Acct. Description</u></b>	<b><u>Old Amount</u></b>	<b><u>Adjustment</u></b>	<b><u>New Balance</u></b>
11-000-100-566-00	Tuition Priv Sch Disab	\$ 60,128.00	\$4,000.00	\$ 64,128.00
11-000-213-100-00-00-065	Salaries	\$ 72,810.00	\$11,000.00	\$ 83,810.00
11-000-216-320-00-00-065	Purchased Professional	\$ 53,925.00	(\$40,000.00)	\$ 13,925.00
11-000-218-104-00-00-065	Salaries of Other Profes	\$ 70,070.00	\$3,000.00	\$ 73,070.00
11-000-218-500-00-00-070	Other Purchased Services	\$ 5,600.00	(\$5,000.00)	\$ 600.00
11-000-218-600-30-00-070	Guidance & Testing	\$ 1,500.00	(\$1,000.00)	\$ 500.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 36,200.00	\$1,000.00	\$ 37,200.00
11-000-222-500-00-00-060	Other Purch Services	\$ 419,752.00	\$2,000.00	\$ 421,752.00
11-000-222-600-10-00-060	Supplies & Materials	\$ 4,100.00	(\$2,000.00)	\$ 2,100.00
11-000-222-600-20-00-065	Supplies & Materials	\$ 4,100.00	(\$2,000.00)	\$ 2,100.00
11-000-222-600-30-00-070	Supplies & Materials	\$ 20,100.00	(\$2,000.00)	\$ 18,100.00
11-00-223-320-00-00-070	Purchased Professional	\$ 20,000.00	(\$500.00)	\$ 19,500.00
11-000-230-100-00-00-000	Salaries Administration	\$ 259,489.00	\$1,000.00	\$ 260,489.00
11-000-230-331-00	Legal Services	\$ 82,800.00	\$20,000.00	\$ 102,800.00
11-000-230-332-00	Audit Fees	\$ 23,000.00	(\$1,000.00)	\$ 22,000.00
11-000-230-530-00	Communications/Telephone	\$ 83,100.00	(\$1,000.00)	\$ 82,100.00
11-000-230-590-00	Other Purch Services	\$ 180,595.00	\$1,000.00	\$ 181,595.00
11-000-251-100-00-00-000	Salaries	\$ 323,890.00	\$1,000.00	\$ 324,890.00
11-000-251-340-00	Purchased Tech Services	\$ 59,700.00	(\$2,000.00)	\$ 57,700.00
11-000-251-592-00	Miscel Purch Services	\$ 21,375.00	\$1,000.00	\$ 22,375.00
11-000-261-100-00-00-000	Salaries Plant	\$ 301,298.00	(\$5,000.00)	\$ 296,298.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 140,800.00	(\$15,000.00)	\$ 125,800.00
11-000-262-100-00-00-000	Salaries Cust & Play Aid	\$ 598,513.00	\$50,000.00	\$ 648,513.00
11-000-262-107-00-00-000	Sal LunchR/Playgr/Aides	\$ 124,050.00	\$2,000.00	\$ 126,050.00
11-000-262-610-00	General Supplies	\$ 132,100.00	\$7,000.00	\$ 139,100.00
11-000-262-621-00	Natural Gas	\$ 110,000.00	\$11,000.00	\$ 121,000.00
11-000-262-622-00	Electricity	\$ 160,000.00	(\$27,000.00)	\$ 133,000.00
11-000-263-610-00	Grounds Supplies	\$ 32,000.00	\$1,000.00	\$ 33,000.00
11-000-270-503-00	Trans Aid in Lieu of Pay	\$ 100,000.00	(\$21,000.00)	\$ 79,000.00
11-000-270-511-00	Cont Svc Transport	\$ 128,200.00	(\$8,000.00)	\$ 120,200.00
11-000-270-518-00	Trans ESCS & CTSAS	\$ 448,000.00	\$106,000.00	\$ 554,000.00
11-000-291-220-00	Social Security Cont	\$ 236,000.00	\$26,000.00	\$ 262,000.00
11-000-291-249-00	Oth Retire Contrib DCRP	\$ 49,000.00	\$5,000.00	\$ 54,000.00
11-000-291-260-00	Workmen's Comp	\$ 138,000.00	\$23,000.00	\$ 161,000.00
11-000-291-270-00	Health Benefits	\$2,269,872.00	(\$72,000.00)	\$2,197,872.00
11-110-100-101-00-00-065	Kindergarten-Sal of Teach	\$ 319,350.00	\$37,000.00	\$ 356,350.00

11-120-100-101-00-00-065	Grades 1-5 Sal of Teach	\$1,103,540.00	\$4,000.00	\$1,107,540.00
11-130-100-101-00-00-070	Grades 6-8 Sal of Teach	\$1,824,300.00	\$33,000.00	\$1,857,300.00
11-190-100-106-00-00-065	Other Sal. For Instru	\$ 166,320.00	\$3,000.00	\$ 169,320.00
11-190-100-340-00	Purch Technical Svc	\$ 215,140.00	(\$11,000.00)	\$ 204,140.00
11-204-100-101-00-00-060	Sal of Teachers Sp Ed	\$ 286,680.00	(\$6,000.00)	\$ 280,680.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 311,450.00	(\$40,000.00)	\$ 271,450.00
11-204-100-106-00-00-070	Other Salaries for Instr	\$ 121,292.00	(\$30,000.00)	\$ 9,1292.00
11-214-100-101-00-00-060	Salaries for Teach Autism	\$ 3,430.00	\$6,000.00	\$ 9,430.00
11-214-100-101-00-00-065	Salaries of Teachers	\$ 59,550.00	(\$52,500.00)	\$ 7,050.00
11-214-100-106-00-00-060	Other Salaries – Autism	\$ 15,456.00	(10,000.00)	\$ 5,456.00
11-216-100-106-00-00-065	Oth Sal FT Pre Disabled	\$ 40,248.00	(\$15,000.00)	\$ 25,248.00
11-230-100-101-00-00-070	Salaries Basic Skills	\$ 165,495.00	\$18,000.00	\$ 183,495.00
11-240-100-101-00-00-070	Salaries of Teachers	\$ 80,690.00	(\$8,000.00)	\$ 72,690.00
20-218-200-105-00-00-000	Salaries of Secr and Cle	\$ 79,740.00	(\$2,000.00)	\$ 77,740.00
20-218-200-176-00-00-000	PEA SS Master Teachers	\$ 127,390.00	\$2,000.00	\$ 129,390.00
20-487-400-732	ARP ESSER Noninstr Equi	\$2,053,280.00	(\$7,000.00)	\$2,046,280.00
20-490-200-100	ARP ESSER Subgrant Evid	\$ 77,157.00	\$7,000.00	\$ 84,157.00
11-000-251-592-00	Misc Purch Services	\$ 21,002.57	\$1,026.32	\$ 22,028.89
11-000-291-249-00	Oth Retire Contrib DCRP	\$ 48,276.91	\$5,609.45	\$ 53,886.36

### **223-38 -ACCEPTANCE OF GRANT FUNDS - FEMA**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant funds in the amount of \$14,809.50 which is 90% of the utility repairs that totaled \$16,455, needed following Hurricane Ida in September 2021.

Roll Call:

### **223-39 - OUT OF DISTRICT PLACEMENTS 2022-2023 SCHOOL YEAR**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2022-2023 school year, excluding transportation:

ID#	SCHOOL	9/6/2022-6/30/2023	Non-Resident Fee	Aide	Related Services
34634	Union St. School (BCSS)	\$79,020.00	\$6,750/yr.	TBD	TBD

Roll Call:

### **223-40 -APPROVAL NRESC SHARED SERVICES AGREEMENT-TECHNOLOGY SERVICES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent and Business Administrator, to approve the renewal of technology support & shared services agreement with Northern Regional Educational Services Commission for the 2022-2023 school year, at a total annual cost of \$288,223.00. (Includes 3 full time, on-site technicians)

Roll Call:

### **BUILDINGS & GROUNDS**

#### **223-41 - REJECTION OF BIDS – EARLY CHILDHOOD CENTER RENOVATIONS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED, that the Woodland Park Board of Education hereby rejects all bids received on August 9, 2022, Bid #2022-02 for Early Childhood Center Renovations pursuant to N.J.S.A. 18A:18A-22(a), as the lowest bid that was received substantially exceeds the Board of Education's allocation of funds for the project.

Roll Call:

**POLICY:****223-42 - APPROVAL OF NEW POLICIES & REGULATIONS – 2<sup>ND</sup> READING & ADOPTION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2<sup>nd</sup> reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R3270	Lesson Plans and Plan Books	Recommended
4216	Dress & Grooming	Recommended
R5513	Care of School Property	Mandated
5722	Student Journalism	Mandated

Roll Call:

**223-43 - APPROVAL OF REVISED POLICIES & REGULATIONS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following revised existing policies &amp; regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R5600	Student Discipline Code of Conduct	Superintendent Recommended

**COMMITTEE REPORTS:****OLD BUSINESS:****PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**EXECUTIVE SESSION****MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) Meeting will be resumed at conclusion of Executive Session.*
- 4) The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at \_\_\_\_\_pm by \_\_\_\_\_, seconded by \_\_\_\_\_

Voice Vote:

Motion to return to Regular Session at \_\_\_\_\_pm by \_\_\_\_\_, seconded by \_\_\_\_\_

Voice Vote:

**ADJOURNMENT**

Motion to adjourn at \_\_\_ p.m. by \_\_\_\_\_, Seconded by \_\_\_\_\_

Voice Vote:

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION**

**ITEMS DISCUSSED:**